

INFORMATION FOR FILLING OUT YOUR EAGLE APPLICATION

This information is very important. Read it carefully, step by step, so that you understand it and a smooth process will take place. This is the most important award in Scouting, so take pains with what you have to say.

If you have a problem concerning any of the procedures in processing your application, contact the Eagle Board Chairman of your district. Their name and phone number may be obtained from your District Executive or from the website - www.alamoareabsa.org/lifetoeagle

All information called for on the Eagle application must be filled in. The National Office has returned many applications for Eagle because information was inaccurate, such as dates of Merit Badges required for particular ranks. As the Eagle Award is a National Award, these requirements must all be fully met. No exceptions are allowed by the National Office.

GENERAL INFORMATION AT TOP OF THE PAGE – this part of the form should be completed in full. If the question is not applicable, put a dash in the space, or otherwise indicate that it is not applicable. Use your full legal name on the application.

REFERENCES – this is explained in the enclosed “Guidelines for Obtaining Reference Letters.” A minimum of five references is required.

RECORD OF MERIT BADGES EARNED – The Eagle Scout Rank Application (No. 58-728) has room for 21 merit badges. Fill in the required number. Check to see if the Eagle application is current. Remember to cross out badges not earned for merit badges #6 and #9.

ACTIVE REGISTERED RELATIONSHIP – Remember that there must be at least six months since the applicant attained the Life Scout Rank. Count the time since being approved by the Life Review Board and not the time since actually receiving the award. At the time of applying for Eagle, the applicant must be registered with a unit of the Alamo Area Council.

SATISFACTORY SERVICE AND LEADERSHIP POSITIONS – Only one leadership position of six months duration since attaining Life Rank is required, but others may be listed. Two or more totaling six months may be used. The positions must be from the following:

BOY SCOUT TROOP OFFICES

Patrol Leader, Assistant Senior Patrol Leader, Senior Patrol Leader, Troop Guide, Order of the Arrow Troop Representative, Den Chief, Scribe, Librarian, Quartermaster, Junior Assistant Scoutmaster, Chaplain Aide, Instructor, Historian, Webmaster, Outdoor Ethics Guide.

VENTURING CREW/SHIP

President, Vice President, Secretary, Historian, Den Chief, Treasurer, Guide, Quartermaster, Chaplain Aide, Outdoor Ethics Guide, Boatswain, Boatswain's Mate, Yeoman, Purser, Storekeeper, Crew Leader, Media Specialist, Specialist

SIGNATURE OF CANDIDATE – Don't forget to sign the application.

STATEMENT OF EAGLE SCOUT RANK APPLICANT – The statement should be in the applicant's own words and including everything asked for on the application. Staple it to the application and type "attached" in the space under Requirement 6.

CERTIFICATION AND REQUIRED SIGNATURES – The Scoutmaster and the Troop Committee Chairman must certify that the applicant has met the requirements set out in the certification statement.

PROCEDURES AFTER THE APPLICATION IS COMPLETE:

1. Obtain the signatures of your Scoutmaster and Troop Committee Chairman after your Eagle Scoutmaster Conference.
2. Your Scoutmaster or other leader will submit your application to the Council Service Center.
3. **REMEMBER** – The Application must be submitted to the Council Service Center **14 days prior** to the date the District Eagle Board of Review meets.
4. After the candidate successfully passes the District Board, the Board will forward the Application back to the Council Service Center for the necessary signature of the Council Scout Executive.
5. The Council Service Center will then forward the approved application to the National Office for final approval. **Allow 3 weeks** for the certificate to be returned from the National Office.

AGE REQUIREMENT: It is required that all requirements toward the Eagle Rank be completed prior to the candidate's 18th birthday, unless a formal petition for a time extension has been filled due to extraordinary circumstances.

The Eagle Review Board may be conducted after the candidate's 18th birthday, but if held more than 90 days after the birthday, a letter must accompany the application explaining the delay.