

Open an internet browser (like Chrome, Firefox, Safari) on your computer, tablet, or phone and visit <u>www.scoutbook.com</u>. There is not a specific mobile app called "Scoutbook" on the AppStore or Google Play.

There is an app called "Scouting" that lets Scouts and parents connect to their unit's Scoutbook account (but this app doesn't work for Leaders). Once your profiles are set up through Scoutbook, you can follow your Scout's progress and report completed advancement in this app. The app is available in the <u>App Store</u> or <u>Google Play</u>.
<u>Adult account</u> – Created by BSA or an Administrator. You log in using your username and password from My.Scouting.org (that's the BSA online training site). Parents use their Adult account to control who can access their Scout's account. A Unit's Administrator controls which Adult accounts are connected to their unit.

<u>Youth account</u> – Parents must invite their child to join. How? Go to the Scout's profile and scroll to the very bottom of the page. Select "INVITE" (Scouts must have their own email address to join). Enter the email address. Scoutbook will send a password to the Scout to his/her email. Log in with that email and password and you're set. Any email sent to a youth through Scoutbook is automatically copied to a parent's email. Leaders CAN NOT enter a Scout's email address or create a profile for Scouts; only parents can set those up.